

Continuing Education

Renewal of Professional Licenses

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Note: Clock hours must be earned in Categories 1, 2, 3, and 4 every renewal period.

Unless noted, 1 hour of participation is equal to 1 Clock Hour

A. Relevant course work completed at accredited colleges and universities:

16 clock hours for each quarter credit earned. Submit a transcript.

24 clock hours for each semester credit earned. Submit a transcript.

B. Educational workshops, conferences, institutes, seminars or lectures in areas appropriate to license.

C. Staff development activities, in-service meetings or in-service courses.

D. Building, district, regional, state, national or international curriculum development.

E. Engagement in formal peer coaching or mentorship relationships with colleagues.

- Participation in District Mentorship program. 1 semester of supervision equals 24 clock hours. No more than 30 hours per 5 years allowed.

F. Professional service in the following areas:

- Supervision of clinical experiences of persons enrolled in teacher licensure programs. 1 quarter of supervision equals 16 clock hours. 1 semester of supervision equals 24 clock hours. No more than 30 hours per five years allowed.
- Membership on national, state and local committees involved in licensure, teacher education or professional standards.
- Participation in national, regional or state accreditation.

G. Leadership experiences in the following areas:

- Development of new or broader skills and sensitivities to the school, community or profession.
- Publication of professional articles in a professional journal in an appropriate field.
- Volunteer work in professional organizations related to the area of licensure held.

H. Opportunities to enhance knowledge and understanding of diverse educational settings in the following areas:

- Experiences with students of another age, ability, culture or socioeconomic level.
- Systemic, purposeful observation during visits to schools and to related business and industry.

I. Travel or related work experience

- Travel for purposes of improving instructional capabilities related to the field of licensure
- Week of travel equals 10 clock hours - only 30 clock hours per five year period allowed. (Exception - World Language teachers - no limit.)
- Work experience in business or industry appropriate to the field of licensure.

Mandatory Requirements

- 1. Positive behavior intervention strategies**
- 2. Further reading preparation**
- 3. Accommodations, modification, and adaptation of curriculum**
- 4. Signs of early-onset mental illness/Suicide prevention**
- 5. Suicide Prevention Training**
- 6. English Language Learners**
- 7. Cultural Competency**

Complete final approval form to submit your renewal requests