

Pierz ISD 484 Chromebook Usage and Discipline Policy

The use of the Chromebooks as a technology resource is a privilege, not a right. This policy is provided to make all users aware of the responsibilities associated with efficient, ethical, and lawful use of Chromebooks. If a person violates any of the User Terms and Conditions named in this policy, privileges may be terminated, access to this technology resource may be denied, and the appropriate disciplinary action shall be applied. This policy applies to all Chromebooks under the Pierz School District domain and to the use of the @pierz.k12.mn.us accounts handed out to students.

The Pierz ISD #484 Code of Conduct shall be applied to all student violations.

Students are solely responsible for the Chromebooks issued to them and must adhere to the following:

- Students must comply with Acceptable Usage Policy found in the handbook.
- Students must bring their Chromebooks to school every day and make sure it is fully charged. Failure to do so may result in disciplinary action.
- Students must keep their device in a protective carrying bag when traveling.
- Students must promptly report any problems with their Chromebook to media center staff.
- Students may not remove or interfere with the serial number and other identification tags.
- Students may not attempt to remove or change the physical structure of the Chromebook, including the keys, screen cover or plastic casing.
- Students may not attempt to install or run any operating system on the Chromebook other than the ChromeOS operating system supported by the district.
- Illegal installation or transmission of copyrighted materials is prohibited.
- Any action that violates existing school policy or public law is prohibited.

- Access or use of any other email program or account other than the one issued by the Pierz School District or CIS/PSEO assigned email is prohibited (e.g. Hotmail, Yahoo, personal Gmail accounts are prohibited use on the Chromebook).
- Use of chat rooms/sites selling term papers, book reports and other forms of student work is prohibited
- Playing Internet/Computer Games at school is prohibited
- Background themes and Profile ID's need to be appropriate. Teachers have the right to have a student change it whenever needed. (Violent or provocative scenes will not be allowed.)
- Changing of computer settings such as wiping the Operative system and using the Chromebook "guest" account is prohibited.
- Spamming/Sending mass or inappropriate emails is prohibited.
- Gaining access to other student's accounts, files, and/or data , or password sharing is prohibited.
- Use of the school's internet/Email accounts for financial or commercial gain or for any illegal activity is prohibited.
- Vandalism. Any malicious attempt to harm or destroy hardware (taking keyboard keys out, scratching laptop's screen, etc.), software or data, including, but not limited to changing or using hardware to run other operating systems such as Linux or other forms of OS, damage software components of school equipment will not be allowed.
- Transmission or accessing materials that are obscene, offensive, threatening or otherwise intended to harass or demean recipients. "Cyberbullying" is prohibited.

Consequences for Violations:

*Discipline consequences may vary depending on the severity of the offense.

Procedures for consequences:

1. Teachers will make a referral of the Chromebook misused and will contact media center staff through an email.
2. Once Chromebook misuse was confirmed, then media center staff will contact the Principal and he/she will determine the consequence for it based on this guide. The

technology department will keep the Chromebook for necessary time. (for repair or confiscation)